



SUPPLIER PREQUALIFICATION NOTICE 2025-2027

The United Nations Global Compact is a global platform for business and non-business entities to proactively network and engage in areas of human rights, labour, environment, and anti-corruption. The United Nations Global Compact invites applications from interested, competent and eligible firms for prequalification for the underlisted categories of goods, services and works for the period 2025-2027.

#	CATEGORY DESCRIPTION
CATEGORY A: SUPPLY OF GOODS	
1	Supply of general office stationery
2	Supply and maintenance of photocopiers, camera equipment and accessories, PA system, servers, scanners, computers, printers, tablets, Uninterruptible Power Supply (UPS), laptops, toners and accessories
3	Supply of computer software and software solutions
4	Supply of branded items and promotional materials (mail bags, branded t-shirts etc)
7	Supply, installation and maintenance of fire and security alarms equipment and security systems
6	Supply of office furniture, fittings (including blinds) and fixtures
7	Supply of staff ID cards accessories – branded lanyards, staff ID card holders, blank printable RFID cards, blank non-RFID printable cards
8	Supply of general office equipment (metal filing cabinets etc.)
9	Supply, Installation & commissioning of networking equipment, [structured cabling (IP) PABX, witches, routers, hubs, wireless control]
10	Supply, installation, and maintenance of general electronic equipment and appliances e.g., TV, microwave, fridge, air conditioner, PA system
11	Supply of computer network hardware equipment
CATEGORY B: PROVISION OF SERVICES	
12	Provision of air travel, reservations and ticketing services (IATA registered firms only)
13	Provision of office cleaning and sanitary services
14	Provision of internet connectivity services – fiber, wireless and data links
15	Provision of media coverage services (airing shows et al)
16	Provision of hotel accommodation and conference facilities (Nairobi, Naivasha, Nakuru, Eldoret, Kisumu, Mombasa, Kilifi, Kakamega)
17	Provision of legal services
18	Provision of brokerage services for vehicles, WIBA, medical and general insurance
19	Provision of asset tagging/coding services
20	Provision of cloud services, security, firewall products and services
21	Provision of photography, videography and video graphics and editing, including digital communication services
22	Provision of car hire services including taxis, buses and minibuses
23	Provision of events equipment (tents, chairs and Public Address (PA) equipment)
24	Provision of audit services (both internal and external)
25	Provision of outside catering services
26	Provision of staff training and development services
27	Provision of professional advisory and consultancy services: Tax and regulatory, IT Services, Human Resources, Copywriting, Legal services and Audit.
28	Provision of language translation services
29	Provision of electrical equipment, fittings and repair services (registered with EPRA)
30	Provision of OSHA audits and workplace registration services
31	Provision and maintenance of AC and mechanical ventilation system
32	Provision of communication services (advertising, event management, PR, digital marketing, experiential marketing services, roadshows, merchandising, direct marketing, activations)
33	Provision of development of communication materials particularly info graphics
34	Provision of MC and Rappoteuring services
35	Provision of exhibitions, venue and related services
36	Provision of disinfection services
37	Provision of archiving services
38	Provision of website maintenance services
39	Provision of disposal of electronic waste services (computer hardware, software & telephone equipment)
40	Provision of insurance services (underwriters only)
41	Provision of HR consultancy services
42	Provision of training and recruitment services
43	Provision of hardware equipment maintenance
CATEGORY C: PROVISION OF WORKS	
44	Provision of office repairs, renovations, partitioning, paintworks and construction services

The supplier prequalification exercise will be conducted online via:



TenderSure™ platform is secure, transparent and provides an efficient prequalification process. Interested suppliers may access and register on www.tendersure.africa under the “Available Jobs” tab. Access to the prequalification will be granted upon payment of a nonrefundable fee of **KES 2,500.00** per category. All payments will be made online via M-PESA, Visa Card and MasterCard amongst others. The online supplier prequalification exercise closes on **24th January 2025 at 10pm EAT**. In case of any inquiry kindly contact us at help@tendersure.africa or +254 709 557 000.

All existing suppliers are required to participate alongside prospective suppliers to be evaluated and considered.

All participants who duly complete the prequalification process online will be notified of the outcome.

Prequalification is not a guarantee for business opportunity, bidders will be invited to submit their quotations on need basis based on the opportunities available. The United Nations Global Compact reserves the right to accept or reject any bid in whole or in part at its discretion.